## NEBRASKA Good Life. Great Service. DEPARTMENT OF REVENUE

#### Nebraska and Local Sales and Use Tax Return

d Local Sales and Use lax Return FORM

• If applicable, complete Schedule I on reverse side.

• See Nebraska Net Taxable Sales and Use Tax Worksheets.

10

Tax Category	Nebraska ID Number	Rpt. Code	Tax Period	Please Do Not Wr	ite in This Space				
I		Due Date	):						
	Name and Loc	ation Address		Name and Mailing Address					
Check	e, address, or ownersh this box to cancel y	our permit and ci	structions. ircle the reason: (1) Yo it later. (3) You sold y	our business has o	closed. (2) Yo	u are curren	tly not needing a		
must a	pply for their own p	ermit.							
1 Gross s	sales and services	n Nebraska (see	instructions and wo	orksheets)		1	00		
2 Net Nel	braska taxable sale	s as shown on lir	ne 2, Form 10 Works	sheet (see instruct	tions)	2	00		
3 Nebras	ka sales tax (line 2	multiplied by .05	5)			3			
Comp	lete Nebraska Sched	dule I prior to con	npleting lines 5 & 6.						
6 Local s	ales tax from Nebra	aska Schedule I.				6			
7 Total No	ebraska and local s	ales tax (line 3 p	lus line 6)			7			
8 Sales to	ax collection fee (lir	ne 7 multiplied by	.025; if the result is	\$75.00 or more, 6	enter \$75.00)	8			
9 Sales ta	ax due (line 7 <b>min</b> u	ı <b>s</b> line 8)				9			
10 Total No	ebraska and local ι	ıse tax (line 4 plu	ıs line 5)			10			
			due (line 9 plus line	10)		11			
	s balance with app er year and payme					12			
sign here	Under penalties	or minus line 12).	ectronically.  Pay in full with return taxpayer or preparer I have eand belief, it is correct and fittle	examined this return, inclu		ng schedules and	t		
use only '		o if oalf ampleyed\\ Add-		· 		D	time Phone		
	Print Firm's Name (or your	s іт seiт-employed), Addr	ress, and ∠ip Code	EIN		Day	ytime Phone		

## Good Life. Great Service.

Nebraska Schedule I — Local Sales and Use Tax

Attach to Form 10.

If applicable, complete the "Multivendor Marketplace Platform (MMP) Users Only" section on Page 3.
 MVL, ATV, UTV, and Motorboat Leases or Rentals is on Page 3.

**FORM 10** Schedule I Page 1 of 3

DEPARTMENT OF REVENUE Name on Form 10 Nebraska ID Number Tax Period

City	Code	Rate	Column A Use Tax	Column B Sales Tax	City	Code	Rate	Column A Use Tax	Column B Sales Tax
Ainsworth	52-003	.015			Chester	178-100	.01		
Albion	81-004	.015			Clarks	158-101	.015		
Alliance	27-008	.015			Clarkson	227-102	.015		
Alma	82-009	.02	ĺ		Clatonia**	246-103	.005	i	
Ansley	234-015	.01			Clay Center	188-104	.015		
Arapahoe	157-016	.01	1		Clearwater	197-105	.015	1	!
Arcadia	192-017	.01			Coleridge	239-108	.01		
Arlington	206-018	.015			Columbus	60-110	.015		
Arnold	152-019	.01			Cordova	208-114	.01		
Ashland	50-021	.015			Cortland**	119-116	.01		
Atkinson	88-023	.015	i		Cozad	26-119	.015		
Auburn	57-025	.01	i		Crawford	20-122	.015		
Bancroft	198-030	.015			Creighton	61-123	.01		
Bassett	99-035	.015			Crete	18-125	.02		
Battle Creek	214-036	.015			Crofton	179-126	.01		
Bayard	44-037	.01			Curtis	51-129	.01		
Beatrice**	17-039	.02		i	Dakota City	233-131	.01		
Beaver City	141-040	.01	1		Dannebrog	153-134	.01		
Beaver Crossing	226-041	.01			David City	101-138	.02	1	
Beemer	199-043	.015			Daykin	180-140	.01		
Bellevue	3-046	.015			Decatur	217-141	.02		
Bellwood	223-047	.015			Deshler	243-143	.01		i
Benedict	215-049	.015			DeWeese	173-144	.01		
Benkelman	176-050	.015	i		DeWitt	235-145	.01		+
Bennet	147-051	.01	<u> </u>		Diller	67-147	.01	<u>'</u> 	
Bennington	42-052	.015	-		Dodge	148-150	.015		
Bertrand	118-053	.01			Doniphan	181-151	.01		
Big Springs	100-055	.01	+		City of Douglas	43-153	.015		
Blair	53-057	.015			Duncan	135-156	.015		
Bloomfield	83-058	.01	<u>.</u>	i	Eagle	23-159	.01		
Blue Hill	71-060	.015			Edgar	102-161	.01		
Brainard	187-066	.01			Edison	228-162	.01	<u>'</u>	
Bridgeport	32-068	.01		<del>                                     </del>	Elgin	142-164	.01	İ	
Broken Bow	66-072	.015			Elm Creek	159-167	.01		
Brownville	191-073	.013			Elmwood	105-168	.015		
Burwell	132-081	.015			Elwood	218-170	.013		
Cairo	207-085		<u>'</u>	1	Eustis	106-176	.01		
Callaway	216-086	.01	<u> </u> 	1	Exeter	171-178	.015	<u> </u>	+
						36-179		<u> </u>	+
Cambridge	145-087	.02			Fairbury		.02	<u> </u>	+
Cedar Rapids	114-092	.01			Fairfield Falls City	212-180	.015		<del> </del>
Central City	78-094	.015		+	<del>'</del>	79-182 143-183	.015		+ +
Ceresco	25-095	.015	<del> </del>	<del>                                     </del>	Farnam		.01		
Chadron	13-096	.02	<u> </u>	<u> </u>	Fort Calhoun	229-188	.015	<del>                                     </del>	
Chambers	177-097	.01	<u> </u>		Franklin	209-190	.01	<u> </u>	<del>                                     </del>
Chappell	12-099	.02			Fremont	62-191	.015	1	



## Nebraska Schedule I — Local Sales and Use Tax

FORM 10 Schedule I Page 2 of 3

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Name on Form 10 Nebraska ID Number Tax Period

City	Code	Rate	Column A Use Tax	Column B Sales Tax	City	Code	Rate	Column A Use Tax	Column B Sales Tax
Friend	124-192	.015			Madison	113-299	.015		
ullerton	30-193	.02			Malcolm	150-302	.01		
Geneva	136-198	.02			Marquette	202-305	.015		
Genoa	120-199	.015	i		Maywood	193-311	.015	j	<u> </u>
Gering	37-200	.015	l I		McCook	103-312	.015		ļ į
Gibbon	72-201	.01			McCool Junction	133-313	.015		
Gordon	8-206	.01			Meadow Grove	225-317	.015		
Gothenburg	21-207	.015			Milford	63-322	.01		
Grand Island	34-210	.02			Minden	55-327	.02		
Grant	200-211	.01			Mitchell	69-328	.015		
Greeley	230-212	.01	i		Monroe	182-330	.015		
Greenwood	160-213	.01	l		Morrill	137-332	.01		
Gresham	125-214	.015			Mullen	183-334	.01		
Gretna	161-215	.015			Murray	210-336	.01		
Guide Rock	126-217	.01			Nebraska City	16-339	.02		
Harrison	49-227	.015			Nehawka	240-340	.01		
Hartington	167-228	.01	i	i	Neligh	91-341	.01		
Harvard	162-229	.01			Nelson	80-342	.01	i	i
	33-230	.015			Newman Grove	98-346	.015		
Hay Springs	68-231	.01			Niobrara	73-349	.01		
Hebron	127-235	.015	İ		Norfolk	15-351	.015		
Hemingford	48-236	.015			North Bend	92-353	.015		
Henderson	112-237	.015	İ		North Platte	4-355	.015		
Hickman	213-242	.015			Oakland	35-358	.015	i	
Hildreth	89-243	.01			Oconto	172-360	.01		<del>i i</del>
Holdrege	54-245	.015			Odell**	59-362	.01		
Hooper	144-248	.01			Ogallala	6-363	.015		+ :
Howells	189-251	.015			Omaha	1-365	.015		† !
Hubbard	236-252	.015			O'Neill	39-366	.015		+
Hubbell	45-253	.01	i		Orchard	242-368	.015		
Humphrey	146-255	.015			Ord	115-369	.02	İ	
Hyannis	154-257	.01			Osceola	131-371	.015		<u> </u>
mperial	163-258	.01			Oshkosh	10-372	.02		
Jackson	164-263	.015			Osmond	117-373	.015		
Jansen	111-264	.01			Oxford	84-376	.015		+
Juniata	204-268	.01			Palmyra	138-380	.01		+
Kearney	38-269	.015	<u> </u>		Papillion	28-382	.02	i	+
Kimball	9-273	.015			Pawnee City	168-383	.02	<u> </u>	
_aurel	237-276	.01			Paxton	128-384	.02		<del>                                     </del>
_aVista	14-274	.02			Pender	174-385	.015		
_awrence	232-277	.02			Peru	93-386	.013		+
_awrence _eigh	224-279	.015	·	<del>                                     </del>	Petersburg	130-387	.01		+
₋eign ₋ewellen	5-281	.015		1	Pierce	139-390	.01		+
			<u> </u>		Pilger			·	+
exington	29-283	.015				231-391	.015	<u> </u>	+
incoln	2-285	.0175			Plainview	46-392	.015	1	+ +
inwood	201-287	.01		+	Platte Center	211-393	.015		+
Loomis	149-291	.01	·	<del>                                     </del>	Plattsmouth	121-394	.015		
ouisville	107-293	.015	I		Pleasanton	238-396	.01		+
oup City	90-294	.02	<u> </u>		Plymouth	47-397	.015		+
yons	108-298	.015			Ponca	194-399	.015	l	

4 Total the amounts of sales tax in Column B (enter here and on line 7, on page 3) ......



### Nebraska Schedule I — Local Sales and Use Tax

FORM 10 Schedule I Page 3 of 3

 DEPARTMENT OF REVENUE

 Name on Form 10
 Nebraska ID Number
 Tax Period

City	Code	Rate	Column A Use Tax	Column B Sales Tax	City	Code	Rate	Column A Use Tax	Column B Sales Tax	
Ralston	151-407	.015			Valentine	156-497	.015			
Randolph	190-408	.02			Valley	41-498	.015			
Ravenna	85-409	.015			Verdigre	76-502	.015			
Red Cloud	74-411	.015	i		Wahoo	95-506	.02			
Republican City	64-412	.01			Wakefield	169-507	.01			
Rushville	11-425	.015			Waterloo	19-512	.02			
St. Edward	175-452	.015			Wauneta	241-513	.01			
St. Paul	104-454	.01			Wausa	123-514	.01			
Sargent	155-428	.02			Waverly	196-515	.01			
Schuyler	75-430	.015	i	i	Wayne	58-516	.015			
Scottsbluff	22-432	.015			Weeping Water	140-517	.015	i	ı	
Scribner	185-433	.015			West Point	184-519	.015			
Seward	129-435	.015			Wilber	96-523	.015			
Shelby	247-436	.015			Wisner	203-530	.02			
Sidney	7-441	.02			Wood River	222-533	.015			
Silver Creek	116-442	.01			Wymore**	77-534	.015			
S. Sioux City	40-446	.015	-		York	97-536	.02		<del>                                     </del>	
Spencer	109-448	.01	+			1 330			+	
Springfield	195-450	.015	+		1				+ !	
Springview	166-451	.01								
Stanton	219-456	.015	i		+	+		Column A	Column B	
Sterling	205-462	.01	<u> </u>		County	Code	Rate	Use Tax	Sales Tax	
Stromsburg	186-467	.015			Dakota County*	134-922	.005	OSC IUX	Calco Tax	
Stuart	110-468	.015			Gage County**	245-934	.005		1	
Superior	65-470	.013			*Dakota County tax					
Sutton	94-473	.015	<del></del>		in areas outside of	f any city in D	akota			
	122-475	.013	i	i	County that imposes a city sales and use tax.					
Syracuse Tecumseh	86-481	.015	<u> </u>	'	**Gage County tax is			+		
Tekamah	87-482	.013			entire Gage Count city in Gage Count			+		
		.02			sales and use tax. It is added to the					
Terrytown	24-483 56-487	_			state and any appl	licable city tax	ζ. 			
Tilden		.015								
Uehling	70-491	.01	·							
Unadilla	244-493	.015	<u> </u>							
Upland	220-495	.005	<u> </u>							
Utica	221-496	.015							-	
5 Total the amou	ints of use to	ax in Colu	ımn A and sales ta	x in Column B on th	is page		5			
					-					
<b>b</b> Enter the total	amounts fro	m Colum	n A and Column B	(lines 1 and 2) from	n Page 1		6	·		
7 Enter the total	amounts fro	m Colum	n A and Column B	(lines 3 and 4) from	n Page 2		7			
					d on line 5, Form 10					
9 Total sales tax	to report (C	olumn B,	total of lines 5, 6, a	and 7). Enter here a	nd on line 6, Form 10	)	<u></u>		9	
			Multivendor	Marketplace	Platform (MMF	P) Users	Only			
			ers – Enter the to	tal dollar amount	of your Nebraska sotal gross sales in N	ales made	by MMI			
					Form 10 instruction					
,			MVL, ATV, by retailers who	UTV, and Mot are leasing (1) mo	torboat Leases	s or Ren	tals ds of m			
4 Fatantha			(2) ATVs or UT	Vs; or (3) motorboa	ats or motorized per	rsonal wate	ercraft.			
					at was reported or	•		20)		
•		• .	•	,		•		JU)		
					at was reported or			20)		
					ust was reported on			(0)		
→ ntor tho am.	aunt at ata	to coloc	tav inaliidad an [	-arm 10 lina 2 th	at was raparted or			1		

3 Enter the amount of state sales tax included on Form 10, line 3, that was reported on all leases or

rentals of motorboats and motorized personal watercraft (see instructions)......(Code 633-633)



# Nebraska Net Taxable Sales and Use Tax Worksheets • The online version of these worksheets expands for detailed information. • To see this information, complete these worksheets online. • Keep a copy of these worksheets.

Form 10 Worksheets

**Nebraska Net Taxable Sales Worksheet** 

1.	Gross Sales and Services in Nebraska Regulation 1-007. Enter on line 1, Form 10							
	Allowable Exemptions and Deductions from Gross Sales							
	A. Sales of nontaxable services. See taxable services in Regulation 1-007							
	B. Sales of items or taxable services sold for resale. Regulation 1-013							
	C. Sales to exempt purchasers. Regulation 1-012							
	D. Sales of exempt items or services. Regulation 1-012							
	E. Exempt sellers. Regulation 1-012							
	F. Use-based exemptions. Regulation 1-012							
	G. Other allowable deductions (see our website for a list of allowable deductions and the applicable regulations). Retailers using a Multivendor Marketplace Platform (MMP) must include the total dollar amount of your Nebraska sales made by MMPs collecting sales tax on your behalf							
	H. Total allowable exemptions and deductions (A through G)							
2.	Net Nebraska Taxable Sales (line 1 minus line H). Enter on line 2, Form 10							
	Nebraska Use Tax Worksheet							
1.	Cost of items and taxable services purchased for use in Nebraska on which tax was not paid. Regulation 1-002							
2.	Cost of items withdrawn from inventory for personal or business use. Regulation 1-002							
3.	Total amount subject to Nebraska use tax (line 1 plus line 2)							
4.	Nebraska use tax (line 3 multiplied by the rate identified on line 3, Form 10)							
5.	Credit for tax paid to other states on items in line 4. Regulation 1-002							
6.	Nebraska Use Tax Due (line 4 minus line 5). Enter on line 4, Form 10							

#### **Instructions for Form 10**

Who Must File. Every remote seller and every Multivendor Marketplace Platform (MMP) with more than \$100,000 of gross sales or 200 or more transactions in Nebraska is engaged in business in Nebraska. Sales of a remote seller through an MMP count towards the thresholds. Every person, including every MMP making taxable sales in Nebraska is a retailer and must hold a Nebraska Sales Tax Permit and must file a Nebraska and Local Sales and Use Tax Return, Form 10, on or before the due date. Retailers should only report Nebraska sales on this return.

**How to Obtain a Permit.** You must complete a Nebraska Tax Application, Form 20, to apply for a sales tax permit. After the application has been processed, you will receive your Nebraska sales tax ID number printed on the permit.

When and Where to File. This return and payment are due the 20th of the month following the tax period covered by the return. Refer to <u>Payment Options</u> for specific details on electronic payment options. Payments made by check or money order must be postmarked by the U.S. Postal Service on or before the due date. **Paper returns** must be mailed to the Nebraska Department of Revenue, PO Box 98923, Lincoln, NE 68509-8923. Retain a copy of this return and all schedules and worksheets for your records.

**Electronic Filing.** The Nebraska Department of Revenue (DOR) encourages all taxpayers to file and pay electronically. Taxpayers who have been approved to file a combined return **must** e-file original returns. Taxpayers required to pay electronically or by credit card are also required to e-file the Form 10. DOR will not mail a Form 10 to anyone required to pay electronically or to anyone who has e-filed a Form 10 in the past. If you have questions about Internet filing or payment options, visit **revenue.nebraska.gov**.

**Preidentified Return.** This return should be used only by the retailer whose name is printed on it. Do not file returns that are photocopies, are for another tax period, or have not been preidentified. If you have not received a return for the tax period, and will be filing a paper return, visit the DOR's website to print a Form 10. Complete the Nebraska ID number, tax period, name, and address information.

Name and Address Changes. If the business name has changed and it is a name change only (for example, if the ownership or federal ID number has not changed), mark through the previous name and plainly print the new name and write "name change only." If you e-file, name changes should be made on a Nebraska Change Request, Form 22.

If there is a change or correction in the name or address, mark through the incorrect information and plainly print the correct information. If this is the result of a relocation of your business, indicate this by writing "relocated" on the return. If you are e-filing, you may make an **address** change during filing; however, **name** changes must be done by filing a Form 22. See previous paragraph for **name** change information. **Reminder:** A sales tax permit is required for **each** location. If an additional location is opened, you must apply for another sales tax permit by filing a Form 20.

**Ownership Changes.** A change in ownership, or type of ownership (individual to a partnership, partnership to a corporation, etc.) requires you to cancel your permit and obtain a new permit for the new business. To cancel the old permit, check the box in the upper left corner of the Form 10 or follow the online instructions for cancelling your permit. The new owners must complete a Form 20 to obtain their own sales tax permit. The new owners of the business should not use the previous owner's preidentified sales and use tax returns.

**Credit Returns.** If line 11 is a credit amount, documentation must be sent with the return to support the credit. This documentation must include a letter of explanation, invoices, or credit memos issued to customers. When e-filing, complete the explanation box with information on the credit. You will be contacted if additional documentation is required. If a credit is shown on line 11, it may be applied to a balance shown on line 12, if any, or used on future returns. If the credit cannot be used in a reasonable amount of time, a <u>Claim for Refund of Sales and Use Tax, Form 7</u>, may be filed. The statute of limitations for filing the Form 7 is three years from the due date following the end of the period for which the credit was created.

**Amended Returns.** An <u>amended Form 10</u> is available on our website. The only way to file an amended Form 10 is on paper, even if you are mandated to file electronically. However, if mandated, any payments should still be made electronically. If you e-file, you can make changes to your filed return any time on or before the return's due date. This feature is for **current** tax period returns only. After the due date of the return, an amended Form 10 must be filed on a paper form.

**Penalty and Interest.** If the return is not filed and paid by the due date, a penalty will be assessed in the amount of 10% of the tax due or \$25, whichever is greater. Interest on the unpaid tax will be assessed at the rate printed on line 12 from the due date until payment is received.

**Retention of Records.** Records to substantiate this return must be kept and be available to the DOR for a period of at least three years following the date of filing the return.

Additional information regarding sales and use taxes may be found in the "Information Guides" section of the DOR's website.

#### **Specific Instructions**

Retailers must report the tax due for each type of tax. If no sales or use tax is due, the retailer must indicate that by entering a zero, N/A, line, word, or statement on the appropriate line for each tax. Failure to do so extends the statute of limitations to six years for audit and collection purposes.

Complete the Nebraska Net Taxable Sales and Use Tax Worksheets to assist with the Form 10. The paper version is attached; however, the online version has many links that provide additional detail.

**Line 1.** Enter the total dollar amount of ALL Nebraska sales, leases, rentals, and services made or facilitated by your business or by an MMP on your behalf. Enter **both** taxable and exempt sales. Line 1 **does not** include the amount of sales tax collected.

**Line 2.** Complete the Nebraska Net Taxable Sales and Use Tax Worksheets for allowable exemptions, deductions, or the MMP deduction. Enter the Nebraska net taxable sales rounded to the nearest whole dollar. Retailers making sales through MMPs refer to the MMP Users Only instructions below.

**Lines 4 and 5. Transactions Subject to Use Tax.** Use tax is due on all taxable purchases when Nebraska and any applicable local sales tax is not paid. Use tax is due on your cost of these items or taxable services. Some examples include:

Purchase of property (for example, uniforms, magazines, computers, software) from a retailer;

Purchase of taxable services (for example, repair or installation labor on tangible personal property, pest control, building cleaning, motor vehicle towing) from a retailer;

Purchase of property from outside Nebraska, brought to Nebraska for use or storage; and

Items withdrawn from inventory for use or donation.

**Line 6.** Enter the total local sales tax from the Schedule I.

**Line 8.** The retailer is allowed to retain a fee for collecting the Nebraska and local sales tax.

**Line 12.** A **balance due** resulting from a partial payment, mathematical or clerical errors, penalty, or interest relating to prior returns is entered on this line. The amount of interest includes interest on unpaid tax through the due date of this return. If the amount due is paid before the due date, interest will be recomputed and a credit will be on your next return. If you have already paid the amount on this line with a previous remittance, please disregard it. A **credit** is indicated by the word "subtract" and can be subtracted from the amount due on line 11. However, if your records do not support this credit, please contact DOR.

**Line 13.** All taxpayers are encouraged to make payments electronically. Do not send a paper check if you are mandated to pay electronically. Electronic payments may be made using DOR's free e-pay program (EFT Debit), by ACH Credit, credit card, or by phone. Refer to DOR's website for payment and filing options.

**Signatures.** Paper returns must be signed by the taxpayer, partner, officer, or member. If the taxpayer authorizes another person to sign this return, there must be a <u>power of attorney</u> on file with DOR. Any person who is paid for preparing a taxpayer's return must also sign the return as preparer. E-filers are required to identify the person completing the return during the filing process.

#### Nebraska Schedule I

**Line 1, Local Use Tax.** Total the amounts reported in the use tax column and enter the total from Nebraska Schedule I, on line 5, Form 10.

**Line 2, Local Sales Tax.** Total the amounts reported in the sales tax column, enter the total from Nebraska Schedule I, on line 6, Form 10.

The Schedule I displays any city or county that has been reported in the last 12 months. A city or county may be added by writing the information in the blank boxes on Schedule I. E-filers may add a city or county when completing Schedule I during filing. E-filers reporting to multiple localities may upload a CSV file to ease this process. Any city or county that you write in or add during e-filing will be printed on your next return. You can find listings of the local city or county taxing jurisdictions and the sales tax rates at revenue.nebraska.gov.

#### Multivendor Marketplace Platform (MMP) Users Only

Retailers making sales into Nebraska using an MMP must enter the dollar amount of Nebraska sales reported by MMPs that are collecting Nebraska sales tax on your behalf. Retain documentation from your MMPs that substantiates this amount.

#### MVL, ATV, UTV, and Motorboat Leases or Rentals

Enter the portion of the state sales tax (reported on Form 10, line 3) that is from all leases or rentals of: (1) automobiles, trucks, trailers, semitrailers, and truck tractors for periods of more than 31 days that are not classified as transportation equipment, see the Nebraska Sales Tax on Leased Motor Vehicles Information Guide; (2) all-terrain and utility-type vehicles; or (3) motorboats and motorized personal watercraft (for example, jet skis or wave runners).